**Brandon Tan Tian Siong**

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**Education/Professional Certification**

**Institute of Certified Public Accountants of Singapore** 2016

* Certified Public Accountant of Singapore

**University of London, LSE** Jun 08 – Jun 11

* Bachelor in Accounting and Finance
* Graduated with 1st Class Honours (Bronze Award) with distinctions in Principles of Accounting, Auditing and Assurance, Financial Reporting, Principles of Banking and Finance, Introduction to Economics, Statistics 1, Mathematics 1 and Managerial Mathematics
* Letter of Commendation for outstanding performance in 2009

**Working Experiences**

**Xander Investment Management – Finance Executive** Oct 16 – Ongoing

* Manage and review full sets accounts from in-house and out-sourced administrators
* Analyze valuation report for Quarterly Reporting
* Budgeting and cash flow projection
* Handle IFRS and US GAAP reporting
* Maintain Investor relationships and manage Investor queries
* Coordinate with deal teams relating to Fund investments
* Coordinate and point of contact for independent audits and tax reporting in multiple jurisdiction
* Coordinate with Singapore, Mauritius and Cyprus administrator on corporate secretarial actions
* Coordinate for setting up/liquidation of onshore and offshore entities
* Lead and guide team members on technical and fund specific questions
* Fund performance analysis including computation of carry interest/performance fee

**SS&C GlobeOp – Fund Accounting Manager** Dec 13 – Oct 16

**(Formerly Citibank Private Equity Services)**

* Manage client and LP queries relating to Fund entities
* Lead point of contact and manage team members for multiple clients
* Interpretation of LPA for new funds
* Migration of accounting system to Investran
* KYC screenings and ensure adherence to compliance requirements
* Prepare QTD and YTD financial highlights for client
* Maintain carry waterfall for both Master and Carry entities
* Ensure carry points allocation and carried interest calculations are computed accurately
* Planning quarterly deliverables timeline for team members
* Review of financials for SPVs, Co-Investment and Carry funds
* Review of distribution templates, notices and quarterly partners’ capital statements for Co-Investment

**Bank of New York Mellon**  Oct 12 – Dec 13

* Accountant-in-charge on multiple accounts consisting of various fixed income instruments and derivatives
* Handle accounting and performance related queries from client and fund managers

**RSM Chiolim Stone Forest**  Sep 11 – Oct 12

* Assist in auditing of jobs for various clients from listed company to charity organization
* Auditor-in-charge for smaller companies and performing various special audits such as  
   certification or grant claims

**Singapore Armed Forces, Armour Tank Commander, Brunei**  May 07 – May 08

* Led a section of 8 men in Tank operations and daily maintenance
* Participated in numerous live firing exercises

**Co-Curricular Activities**

Windsurfing, Logistic DirectorJun 08 – Jun 11

* Part of the Organising Committee for 2010 Inter-Tertiary Windsurfing Championship
* Organised weekly land-training sessions for the club

Aquathlon, MemberJun 10 – Jun 11

* Participated in Singapore Biathlon 2011 and 2012, SMU Wakiki 2011 half biathlon

Dragonboat, Member Jun 08 – Jun 09

* Participated in various local and overseas competitions

**Community Service**

**Youth Expedition Project**  May 05

* Participated in Youth Expedition Project. (Nanyang Polytechnic)
* Built computer labs, taught English to students living in the northern province of Thailand (Nan province)

**Awards and Achievements**

* Bronze award in UOL Accounting and Finance degree Apr 12
* Letter of Commendation for outstanding performance in 2009 Jul 09
* Various Windsurfing competitions: 1 Bronze, 1Gold medal Jan 09 – Jan 10
* Penang Pesta Open Dragon Boat Race: Bronze Award Jun 08 – Jun 09
* Best knowledge award in SAF Tank Commander Course 02/06 Apr 07

**Skills/Languages/Interests**

* Proficient in Microsoft Office Word, Excel, PowerPoint and Outlook.
* Fluent in written and spoken English, Proficient in Mandarin.
* Interests: Windsurfing, Running, Swimming, Gym.